



ZERITE
SYSTEMS



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Contractor and
Learning Management

Capability Statement

Manage Risk....Manage Compliance

Zerite Pty Ltd

Zerite® and our Associate Partners provide practical, innovative and financially viable solutions that result in optimum project outcomes to match your business needs. Our team works closely with you providing an extensive range of services as an integrated team.

Our proven approach, track record and commitment to timely execution deliver the required client outcomes. We view your requirements and projects from a total life cycle perspective ensuring they are geared to the longer term needs rather than a short-term view.

Our approach also, considers the changing needs of the business by building ongoing review points. We strive to apply world-class standards of technical competence .



PROFILE

Our purpose is to assist organisations in providing a low risk environment resulting in no fatalities, injuries and diseases. In addition, we aim to assist management in defining and documenting policy for Risk, Health, Safety, Procurement and Environment Management that is aligned with the objectives and goals of the clients business.

Management of Risk is an integral part of any business process it is a multifaceted and requires an ongoing assessment and process of continual review.

Risk, safety and procurement management can be applied at many levels in the organisation it may be strategic and/or operational and can be applied to specific projects, or any area of the business. Safety management can drive improvement in all areas of a business.

We provide a variety of business management, preferment management and technical advisory services to clients around the world. The services are available to all sizes and types of businesses, including but not limited:

Mining and mineral processing of :

- Coal
- Copper
- Gold
- Zinc
- Lead
- Iron Ore
- Salt
- Gypsum
- Diamonds
- Silver
- Construction
- Manufacturing and other industries

SAFETY AND RISK VISION

To assist clients and operational management in providing an environment that is free of fatalities, injuries and diseases where risk is minimised.

We will achieve this by:

- *Working jointly with the clients in a seamless way* on design and implementation of initiatives, processes, and tools that are consistent with an agreed overall company direction.
- *Building strong collaborative relationships* with open communication underpinning the way the corporate and site functions operate together. The functions will be bound together by common values, goals and objectives with the corporate function acting in an educative, consultative and advisory capacity.
- *Providing value added services and initiatives* that are readily embraced by the clients. The overall aim is to have an integrated set of seamless processes and tools that are continuously improved, updated and valued by operational personnel.

Being valued for its key capabilities in coordinating and consulting its ability to operate in a cost effective manner whilst providing quality services.

We are also be known for our technical expertise, competence, research and investigative skills and our focus on the development of safety and risk processes and tools consistent with the clients strategic direction as well as being operationally practical and valuable to the clients

SAFETY AND RISK CAPABILITIES - SERVICES

We offer services tailored to the individual business or client requirements. Even though focussed on these individual needs the services provided follow proven methodologies.

Whilst the Safety and Risk Services bring a broad range of expertise to clients, the services can be broadly grouped as follows.

People and Culture

Develop a workforce committed and motivated towards maintaining a healthy and risk free work environment. This would be assisted by:

- Culture and Climate Survey Tools
- Behavioural Change Programmes
- Health, Safety & Environment Leadership Training and Tools
- Safety Improvement Plan Templates
- SH&R Training (Internal & External)
- Positive Performance Measurement Systems
- Incident Management Tools
- Incident Analysis Tools
- Template Position Descriptions and Development Programmes
- Template Training Needs Analysis

Client Support, Collaboration and Communication

Collaborate with clients on the design and deployment of risk management processes, services and practices in a manner that meets corporate and site based needs. This would be assisted by:

- Legislation Monitoring Tools
- Incident Analysis Tools
- Group Safety and Risk Capability Documents
- Intranet
- Corporate SH&R Steering Committee
- SH&R Template Procedures
- Scheduling Tools

SAFETY AND RISK CAPABILITIES - SERVICES

Management Reporting

Develop or support a management reporting system that effectively tracks the performance of the company in regards to its risk management obligations (safety, environment, workers compensation, and risk). This would be assisted by:

- Data management, reporting and analysis tools
- Key Performance Indicators
- Positive Performance Indicators

Auditing and Management Review

Develop, implement and maintain an auditing and management review process that assesses the ongoing viability of risk management systems (safety, environment etc) as well as compliance to internal and external risk standards and leads to remedial and or preventative action as required. This would be assisted by:

- Audit Protocols
- Auditing Services (Internal And External)
- Audit Reporting Templates
- Audit Methodology Templates
- Internal Self Audit Assessment Tools

Safety Related Work Practices

Coordinate the development of safe work practices for each and every client that minimise risk to people, plant and facilities. This would be evidenced by:

- Hazardous substances database
- New project SH&R management assessment tools
- Plant, equipment, people, processes, and control systems change management tools;
- Hazard Identification
- SH&R template procedures and management systems

General Risk Management

Coordinate the development of a range of general safety risk related processes as evidenced by:

- Risk Management Guidelines
- Contractor Management Systems/Tools
- Risk Assessment/Analysis Tools
- Emergency Planning Templates
- Fire Risk Management Templates
- Risk Management/Analysis Databases and Tools

Workers Compensation

Lead the development and maintenance of strategies and systems that optimise injury and claims management as well as efficient rehabilitation of employees. This would be evidenced by:

- Workers Compensation Insurance Management Systems
- Injury Management Guidelines
- Case Management Risk Minimisation Tools
- Claims Management Systems
- Workers Compensation Database Systems
- Costs Minimisation Systems

Risk Financing (Insurance)

Lead the development and maintenance of strategies and systems that optimise the risk management of the business assets and revenue and reduce the reliance of insurance as a management tool. This would be evidenced by:

- Group Insurance Management Systems
- Insurance Cost Minimisation Tools
- Insurance Audit Tools
- Insurance Risk Reduction Advice
- Insurance Claims Advice

Project Management and Technical Advisory – Services

Project Management

Lead and implement projects across multi business functions that ensure effective execution and delivery of the agreed project deliverables. This includes knowledge and skills in construction, maintenance, supply chain, process plant optimisation. This is evidenced by:

- Project planning process and tools
- Project reporting formats
- Maintenance practices and maintenance systems definition
- Asset management process definition
- Materials Management process design definition
- Safety Planning and Management

Technical Advisory

Knowledge and capability in a number of specialist areas focused on practical application to achieve the business objectives. This is evidenced by demonstrated knowledge and history in:

- Supply Chain and Procurement
- Sustainable Supplier Development
- Maintenance Systems Design and Practice
- Operations Methods and Control Processes
- Process Plant Optimisation Methods
- Commercial Negotiation Planning Processes
- Implementation of Safety Management Systems

CAPABILITES SUMMARY

- Corporate Governance and Due Diligence
- Feasibility Studies
- Mine Design and Mine Planning
- Quarry Planning and Approvals
- Tailings Management
- Mining Infrastructure
- Management Support and Training
- Risk Management
- Asset and Maintenance Management
- Occupational Health and Safety Management Systems
- Occupational Health and Safety Management Systems Audit (Associate Partner)
- Occupational Health and Safety Policy and Planning
- Objectives and targets and Occupational Health and Safety Management plans
- Implementation of Safety Management Systems
- Training and Competency (Associate Partner)
- Consultation communication and reporting
- Hazardous Identification, risk assessment and control of risks
- Emergency Preparedness and response
- Monitoring and Measurement
- Incident investigation, Corrective and Preventative Action
- Records and records management
- Management Review
- Isolation Procedures
- Site Inspections (Associate Partner)
- Air & Water Pollution (Associate Partner)

CONTACT INFORMATION

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